



Huntingfield Parish Council

Minutes

Minutes of the meeting of Huntingfield Parish Council Meeting held on Wednesday 17th May 2023 in the Hub following the APM and AGM.

Councillors attending: Cllr David Blackmore (Chair), Cllr Edward Watson, Cllr Emma Ward, Cllr Julie Collett, Cllr Carla Kruger, Cllr Clive Clarke-Watson.

Also attending 10 residents and Clerk/RFO Carol Hume

11.23 Apologies and approval of absences. County Cllr Stephen Burroughes

12.23 To receive Declaration of Interest. Cllr David Blackmore and Cllr Julie Collett declared a non-pecuniary interest in item 19.23

13.23 To consider requests for dispensations. None

14.23 To resolve that the minutes of the meetings of the council held on 8th March 2023 are a true and correct record. The council agreed that the minutes were correct.

15.23 To receive Progress Reports for information

- a. Trees and hedges – Cllr Blackmore will put information on the Hare website for using the portal. Farmers can't cut hedges at this time of year because of nesting birds but the Council can where road safety is a concern.
- b. Potholes – everyone should report as many and often as possible using the Council portal.
- c. Quiet Lanes – all completed.
- d. Lloyds Bank - the Clerk will request Cllr Collett be added as a signatory on the account.
- e. UK Power Networks – nothing new to report.
- f. New Tide Homes – Still ongoing – wall, railings and other issues at Holland Rise are due to be done by the end of June.
- g. New grit bin – it was agreed that the clerk should purchase a black bin at a cost of circa £135.

16.23 Public participation session (15 minutes) to include County Councillor and District Councillor reports

All covered during the Annual Parish Meeting earlier.

17.23 Update on properties in Huntingfield owned by the Heveningham Hall Estate. Matt Bostock will email the clerk with further information before the next meeting.

17.23 To consider the planning application ref DC/23/1655/LBC. Listed Building Consent – schedule of works proposed at Huntingfield Hall and ref DC/23/1654/FUL – schedule of works proposed at Huntingfield Hall.

Matt Bostock gave a brief outline of what will be happening and said there will be another planning application submitted in due course. Council agreed to support these applications.

18.23 Finance

- a. To review and approve the statement of accounts for the financial year ended 31/3/23. Agreed.
- b. To review and approve the Bank Reconciliation. Agreed.
- c. To approve the Authorisation to Pay. Payments approved.
- d. To approve the account receipts. Agreed
- e. To approve the end of year accounts for financial year 1/4/2022 to 31/3/2023. To be presented at the next meeting.
- f. To approve the Annual Governance Statement. Agreed
- g. To agree exemption from external audit. Agreed
- h. To approve CIL Return. Approved
- i. To appoint an internal auditor. It was agreed to use Heelis and Lodge as auditors.



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- 19.23 To consider a request from Huntingfield Hare's Petanque Club for maximum £1500 towards base of gazebo and storage shed:** Cllr Collett said a lottery grant had been received towards the cost of a wooden gazebo, which has been ordered and that the Millenium Green are happy with it. There is no grant money for a base but with the use of some DIY then £1500 should be enough. There was some discussion about what the base should be made of and it was agreed that a wooden base with timber above ground would satisfy Natural England who want materials to be sympathetic. It was agreed that a maximum of £1000 be made available which could come from the CIL money already received.
- 20.23 To consider possible funding for Suffolk Accident Rescue Service:** There is currently no donation budget and at present it is not Council policy to do so.
- 21.23 The Hub:** To discuss the following:
- Cllr Blackmore said he is waiting for a phone call from Sprake and Kingsley but that the proposed agreement with the Trustees is all going ahead. The process could take up to a year and Sprake and Kingsley will be drawing up a lease in due course.
 - No future expenditure currently planned.
- 22.23 To consider ideas on how to spend the CIL payments received during 2022:** There may be £1k used for the gazebo base (see item 19.23). The chairman said he will ask for ideas and input from readers of the Hare. There was a suggestion to have a village road sign at each end of the village. A member of the public suggested a Village Plan or Neighbourhood Plan which could generate more CIL money but which may take up to two years to be completed. The clerk will ask SALC if they have a template for such a plan.
- 23.23 To note correspondence already received and circulated:** Cllr Collett said she will speak to the chairman of Wilby Parish Council for more information on Plug-in Suffolk. The clerk will complete and return the application form for the project.
- 24.23 To consider items for inclusion on the next meeting agenda:** CIL funding, Millenium Green and a possible 20 mph speed limit through the village. The clerk will contact County Councillor Burroughes and ask for information.
- 25.23 Date of the next meeting:** To confirm the date of the next meeting scheduled for 12th July 2023 at 7 pm in the Hub.

Meeting closed 8.35pm.

Minutes agreed as correct.

Chairman _____ **Date** _____

Carol Hume
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